

## AGENDA - REGULAR PUBLIC MEETING

MAY 11, 2015

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you face the stage in the Lynch Gym. If that exit is blocked, proceed to the rear of the gym and exit the three doors turning left, and proceed to the main entrance.
4. Roll Call
5. Presiding Officer's Meeting Notice Statement
6. Acknowledge the 3<sup>rd</sup> Quarter High Honor Students, the winner of the CDW National Geographic Bee Contest, the CDW All-North Jersey Junior High School Orchestra student and the CDW New Jersey Region One Intermediate Honors Band student in the Lynch Gym at 8:00 p.m.
7. Public Hearing on Meeting Agenda
8. President's Report/Correspondence
9. Superintendent's Report
10. Board Secretary's Report
11. Committee Reports
12. Board Discussion and Formal Action on Agenda Business
  - Board Operations
  - Human Resources
  - Student Development
  - Physical Resources
  - Finance & Budget
13. Public Hearing on Other Than Meeting Agenda
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

**I. BOARD OPERATIONS/POLICY**  
**Mr. Kurt Linder**

**MAY 11, 2015**

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 174 through 182 be approved.

Roll Call:

174. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
5/11/2015	6:30 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.	CDW Lynch Gym	P.M.	Acknowledgements
	Immediately Following	Conference Rm.	P.M.	Regular Business
6/8/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business
6/22/2015	7:00 p.m.	Conference Rm.	E.S.	Personnel/Legal
	8:00 p.m.		P.M.	Regular Business

175. that the Board approve the minutes and attachments of the April 27, 2015 Regular Public Meeting and Executive Session I. **(attached)**

176. that the Board approve the 2<sup>nd</sup> reading of the following new Policy: **(attached)**

6171.6	Independent and District Special Education Evaluations
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177. that the Board approve the 2<sup>nd</sup> reading of the following new Regulation: **(attached)**

6171.6-R	Independent and District Special Education Evaluations
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178. that the Board approve the 1<sup>st</sup> reading of the following revised Policies:

4115	Supervision – Certified Staff
4123	Instructional Aides – Certified Staff
4222	Non-Instructional Aides – Non-Certified Staff

179. that the Board affirm the Superintendent's decision pertaining to H.I.B. Investigation #HIB14-15.2.

180. that the Board revise motion #169 (4/27/2015) and approve the employee travel dates for William Oliver of June 15 and June 16, 2015 (instead of May 13 and May 14, 2015).

181. that the Board approve the following resolution:

WHEREAS,	the Old Tappan Board of Education recognizes that a strong band program is “instrumental” in building children’s self-esteem and confidence, along with developing social skills and
WHEREAS,	over 50 clarinetists auditioned at Clifton High School on February 7, 2015 for the North Jersey School Music Association, and only 21 clarinetists were accepted, with one student <b>Martin Han</b> , Grade 8, being picked for the New Jersey Region One Intermediate Honors Band, comprised of the best 7 <sup>th</sup> and 8 <sup>th</sup> grade students from seven Northern NJ counties; and
WHEREAS,	Martin Han was chosen to perform in the All-North Jersey Junior High School Full Orchestra Concert at the West Essex Middle School in North Caldwell, New Jersey, on March 15, 2015, after only five rehearsals; and
WHEREAS,	Martin Han also performed in the New Jersey Region One Intermediate Honors Band Concert at the Madison Junior High School in Madison, New Jersey, on March 22, 2015, after only five rehearsals; now, therefore be it
RESOLVED,	that the Old Tappan Board of Education wishes to recognize and congratulate Nick Rosolanko, Instrumental Band/Music Teacher, and Martin Han, for their hard work and their dedication and passion to music.

182. that the Board approve the following resolution:

WHEREAS,	the Old Tappan Board of Education recognizes that a strong band program is “instrumental” in building children’s self- esteem and confidence, along with developing social skills; and
WHEREAS,	over 100 violinists auditioned at Clifton High School on February 7, 2015 for the North Jersey School Music Association, and only 48 violinists were accepted, with student <b>Justin Lee</b> , Grade 7, being picked for the All-North Jersey Junior High School Orchestra, comprised of the best 7 <sup>th</sup> , 8 <sup>th</sup> and 9 <sup>th</sup> grade students from seven Northern NJ counties; and
WHEREAS,	Justin Lee performed in the All-North Jersey Junior High School Orchestra Concert at the West Essex Middle School in North Caldwell, New Jersey, on March 15, 2015, after only five rehearsals; now, therefore be it
RESOLVED,	that the Old Tappan Board of Education wishes to recognize and congratulate Nick Rosolanko, Instrumental Band/Music Teacher, and Justin Lee, for their hard work and their dedication and passion to music.

**II. HUMAN RESOURCES**  
**Ms. Nicole Gray**

**MAY 11, 2015**

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Human Resource actions of the Board, as recommended by the Superintendent, number 113 through 119

Roll Call:

113. that the following non-tenured Professional Staff members be offered a contract for the 2015-2016 school year:

<b>Name</b>	<b>School</b>	<b>Position</b>	<b>2014-2015 Level/Step</b>	<b>2015-2016 Level/Step</b>
Justin O'Neill	CDW	Principal	N/A	N/A
Lauren Vollmin	District	Speech	MA Step 1	To Be Determined*
Lindsay Whitt	TBD	ESL	MA Step 3	To Be Determined*

\*Movement will take place only after the ratification of a new collective bargaining agreement.

114. that the Board approve the list of outside evaluators, expert witness evaluators and educational instruction services used by the Child Study Team as Resources for the 2015-2016 school year. **(attached)**
115. that the Board approve Douglas Ewen as an un-paid volunteer coach for the Boys' Baseball team for the 2015 Spring season.
116. that the Board approve Nicole Schneider as an un-paid volunteer coach for the Girls' Softball team for the 2015 spring season.
117. that the Board approve the following Teacher Aide (no health benefits) for the 2014-2015 school year:

<b>Grade</b>	<b>Type</b>	<b>Time</b>	<b>Name of Aide</b>	<b>Hourly Rate</b>
6th	1:1	6.5 hrs/day inclusive of a 45 minute unpaid lunch	Anne Marie Kugelman	\$15.00

118. that the Board rescind Resolution #87 (2/11/2015) and approve the revised leave replacement teacher, as recommended by the Superintendent:

<b>Name</b>	<b>School/Assignment</b>	<b>Rate</b>
Katie Giovinazzo	TBD – Kindergarten (Angela Maida) 12/15/2014 – 5/20/2015	1/200 BA, Step 1 per diem No Health Benefits

**EXPLANTION:** This extends Ms. Giovinazzo's assignment by two days.

119. that the Board approve the following substitutes to be employed on a per diem basis, as needed, for the 2014-2015 school year, as recommended by the Superintendent:

Gail Poling (nurse substitute)

**III. STUDENT DEVELOPMENT**  
**Mr. Richard Ferrigno**

**MAY 11, 2015**

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Student Development actions of the Board, as recommended by the Superintendent, number 20 through 20 be approved.

Roll Call:

20. that the Board approve the early dismissal of Eighth Grade classes on Friday, June 19, 2015.



**IV. PHYSICAL RESOURCES**  
**Ms. Nicole Gray**

**APRIL 27, 2015**

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 47 through 47 be approved.

Roll Call:

47. that the Board approve the facilities request from the Old Tappan PTO to hold a Girls Leadership Summer Camp in the T. Baldwin Elementary School All-Purpose Room and outdoor areas, on Monday, August 3, 2015 through Friday, August 7, 2015, from 9:30am until 3:00pm.

**V. FINANCE & BUDGET**  
**Ms. Lorraine Hliboki**

**MAY 11, 2015**

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 160 through 173 be approved.

Roll Call:

160. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **May, 2015** bills in the amount of **\$150,958.19** for the current expense. **(attached)**
161. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$751,883.89** for the month of **May, 2015**.
162. that the Board approve the **April, 2015** Transfers. **(attached)**
163. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **April, 2015** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2014-2015 school district budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1. **(see Account Totals Report)**

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Douglas Barrett  
Board Secretary

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Date

164. that the Board approve the **April, 2015** Custodian of School Monies Report and Board Secretary's Report. **(attached)**
165. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **April, 2015** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

166. that the Board approve the one year renewal with Horizon for medical (6.65% increase) and prescription (11.64% increase) at a composite premium increase of 7.69% for the 2015-2016 school year.
167. that the Board approve the renewal with Horizon/Public Employer Trust as the dental insurance carrier with a 0% premium increase for the 2015-2016 school year.
168. that the Board approve the following amounts for opting out of health benefits for the 2015-2016 School Year:
- 1) For employees covered under the collective bargaining agreement between the Board of Education and the Old Tappan Education Association, the Board authorizes the following additional Opt-Out amounts (for the 2015-2016 school year only): \$3,500 for Family coverage and \$3,000 for Husband/Wife coverage. These additional amounts will make the total Opt-Out amount \$6,000 for Family coverage and \$5,000 for Husband/Wife coverage.
  - 2) For employees covered under the "Support Staff" collective bargaining agreement, the Board authorizes the following additional Opt-Out amounts (for the 2015-2016 school year only): \$3,500 for Family coverage and \$3,000 for Husband/Wife coverage. These additional amounts will make the total Opt-Out \$6,000 for Family coverage and \$5,000 for Husband/Wife coverage.
  - 3) For all other district employees eligible for health insurance, the Board authorizes the following Opt-Out amounts (for the 2015-2016 school year only): \$9,000 for Traditional Family coverage, \$7,000 for Traditional Husband/Wife Plan, \$6,000 for POS Family coverage and \$5,000 for POS Husband/Wife coverage.
169. that the Board approve the renewal with Frontline Technologies (AESOP Placement), 1400 Atwater Drive, Malvern, PA, to provide substitute calling services for the 2015-2016 school year in the amount of \$2,932.65.
170. that the Board approve renewal with Realtime Information Technology Inc., 1000 Washington Street, Toms River, NJ, for a Special Ed Student Management Module/IEP writing program for the 2015-2016 school year in the amount of \$3,750.
171. that the Board approve the upgrade of service and renewal of a contract with Schoolwires, Inc., 330 Innovation Boulevard, State College, PA, for the 2015-2016 school year in the amount of \$6,191.00.

**EXPLANTION:** This rate reflects the upgrade of our website to the new Centricity 2 platform (as the current platform is being phased out) and the addition of a 3<sup>rd</sup> site.

172. that the Board acknowledge, with gratitude, the generous donation from Mr. Joseph Demler and Valley Transportation, of three buses to transport our Track team and coaches for the 5/4/2015 Track Meet at Northern Valley Demarest HS.

173. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Fogarty & Hara  
Horizon BC/BS  
Horizon Termite & Pest  
PSE&G  
United Water  
Verizon Wireless  
X-Tel

**EXPLANTION:** As the next scheduled Board Meeting is June 8, 2015, there are certain bills that must be paid to avoid penalty or disruption of essential services.

## RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned takes place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at \_\_\_\_\_ p.m.

Moved by \_\_\_\_\_ 2nd by \_\_\_\_\_

Meeting Adjourned \_\_\_\_\_